

Terms and Conditions for Pre-Purchase of Registration to AIEC 2025

1. Fees and Eligibility

1.1. Pre-purchase Registration Availability Period

Pre-purchase registrations for AIEC 2025 will be exclusively available from 25 October 2024 and will close on 20 December 2024. Requests for the pre-purchase rate outside of this period will not be considered.

1.2. Number of Registrations

Each organisation may purchase a minimum of 5 registrations and a maximum of 20 registrations.

1.3. Registration Rate

The pre-purchase registration rate is AUD \$1,355.00 (incl. GST) per person. This rate applies to all registrants, including but not limited to:

- IDP Clients / IEAA Members
- Non-IDP Clients / Non-IEAA Members
- Speakers
- School Staff
- Students
- Sponsor/Exhibitor Registrations

1.4. Payment Methods

Payment for pre-purchased registrations can be made via:

- Credit card
- Bank transfer

1.5. Validity of Registration

Pre-purchased registrations will only be considered valid upon receipt of full payment.

1.6. Payment Deadline

Full payment must be received by 31 January 2025. If payment is not received by this date, the pre-purchase offer will lapse, and registrations will be cancelled.

1.7. Bank Fees

Any bank fees associated with the transaction must be paid by the purchasing organisation. Your bank should be instructed to ensure that the total payment amount is transferred in full to the account nominated on the tax invoice.

1.8. Refund Policy

No refunds will be provided for any reason, either in part or in full, for pre-purchased registrations, regardless of whether the registrations are used or not.

1.9. Discount Policy

No further discounts will be provided, either in part or in full, for pre-purchased registrations. This includes cases where a delegate may be eligible for a lower rate (e.g., Speaker rate) but has pre-purchased a registration at the standard rate.

2. Registration Process

2.1. Registration

When registration opens for AIEC 2025, a unique code and registration instructions will be provided to the main contact of the organisation that pre-purchased the registrations. This code will allow individuals to register for AIEC 2025, up to the number of pre-purchased registrations.

2.2. Delegate Responsibility

It is the responsibility of the main contact to ensure that each delegate uses the provided code to register for AIEC 2025 when registration opens.

2.3. Refunds for Incorrect Registration

If a delegate registers and makes payment without using the pre-purchased registration code, no refund will be provided for the unused pre-purchased registration.

2.4. Social Event Participation

Pre-purchasing registrations does not guarantee the individual delegate a place at any AIEC 2025 inclusive social events. No discounts or refunds will be given if social events are at capacity when registration is made. It is the responsibility of both the main contact and individual delegates to ensure that social events are RSVP'd for during the registration process.

2.5. Additional Workshop and Guest Social Event Tickets

Additional workshop or additional guest social event tickets are not included in the registration cost and can be booked at the time of registration for an additional fee. This does not guarantee the individual delegate a place at a workshop or social event.

2.6. Standard Registration Terms and Conditions

Individual delegates registering with a pre-purchased registration must register themselves and read and agree to the AIEC Terms and Conditions, Privacy Policy and Code of Conduct.

3. Additional Clauses

3.1. Modifications

The organisers of AIEC 2025 reserve the right to modify these terms and conditions at any time.